Reception teacher
0.6 fte fixed term

Application Information Pack

Required January 2019
Pay Scale M1 – M6

St Margaret’s C of E Primary School

Co-Chairs of Governors: Mrs Jayne Hodgkiss / Mrs Helen Brown
St Margaret’s C of E (VA) Primary School

Discovering ‘life in all its fullness’

Dear Applicant,
Thank you for your interest in the post of Early Years Foundation Stage Class Teacher at St. Margaret’s Church of England Primary School. I extend to you a warm welcome from all our children, staff, parents and Governors. We are passionate about children, value childhood and we are looking for an inspirational teacher who can implement innovative and exciting practice in order that our children have high aspirations for themselves and the very best dispositions to learning in order that they achieve well.

This is a 0.6fte Reception Teacher role with working days being Monday - Wednesday. The post is a fixed term contract for one term in the first instance to cover a maternity leave.

I am exceptionally proud to be the Head Teacher of this thriving one form entry primary school in Olton on the border of Solihull and Birmingham. We are highly over-subscribed and many families choose our school for its distinctive Christian character. We are a Church of England School and part of the Birmingham Diocesan Multi Academies Trust. Our Christian foundation underpins the ethos and life of the school, and is lived out through our values.

We currently have 238 children on roll. Each class has a class teacher and teaching and learning is supported by a team of Learning Support Assistants including some with a Special Needs designation and a part time non-class based SENCo. We have an active PA that raises funds for a range of resources, activities and experiences for the children and this additional funding is greatly appreciated.

The Governing Board is very supportive and committed to the success of our school.

Our vision for St Margaret’s C of E Primary School is to deliver high quality, creative and inspirational teaching and learning and to foster joy, excitement and wonder in learning for all learners so that they can discover ‘life in all its fullness’ together with those who teach them.

You are welcome to visit us before making your decision to apply for the post. Please contact the School Office on 0121 706 5020 to arrange a mutually convenient time.

I very much look forward to meeting you.

Yours sincerely,
Anita Delaney
Head Teacher
St Margaret’s C of E (VA) Primary School

Discovering ‘life in all its fullness’

Class teacher

Salary M1 – M6

Part time/fixed term contract

From: January 2019

The pupils, staff and Governors are looking to appoint a creative, enthusiastic and inspirational teacher.

We are looking for someone exceptional who will:

• be an innovative and creative classroom practitioner with a passion for inspiring young children to be great learners
• have a strong commitment to equalities and inclusion with the highest expectations of all pupils’ development and behaviour
• create a learning environment that is free from labelling and limiting practices and enables all to be ambitious
• have excellent subject knowledge to deliver the Curriculum Guidance for the Early Years Foundation Stage/National Curriculum
• demonstrate a willingness to support and contribute to the Christian character and ethos of the school
• have an interest in educational research and use this to develop personal practice and that of the wider team
• be committed to a rich play based curriculum indoors and outdoors

We can offer you:

• a caring ethos where everyone is valued, supported and developed
• a happy, vibrant learning and working environment
• well-behaved pupils who are eager to learn
• highly effective, hardworking and adventurous staff
• supportive Governors and parents
• a strong partnership with St. Margaret’s Church, Birmingham Diocesan Multi Academy Trust and the Church of England, Birmingham
• excellent opportunities for personal and professional development.

This post is for 3 days a week, working days Monday – Wednesday.

You can find out more about our school on our website: http://st-margarets-school.co.uk

Visits to the school are welcomed and can be arranged by contacting the school office on 0121 706 5020 or by email office@st-margarets.solihull.sch.uk

Closing date: 12 noon - 16th November 2018

Interviews: w/b 26/11/18
The School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to demonstrate this commitment in every aspect of their work.

St Margaret’s C of E (VA) Primary School

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**Application Process:**

Candidates should complete the application form and submit it (by hand, post or email) so that it is received no later than 12 noon on November 16th 2018.

The application form will contain a full statement explaining how your current experience and skills matches the job description and person specification. Applications which are submitted using a CV instead of the application form will **not** be considered.

**Selection Process:**

The short listing panel will meet and will notify candidates about the status of their application by Wednesday 21st November 2018 at the latest, by email.

Shortlisted candidates will be invited to the selection day at St. Margaret’s during w/b 26/11/18 and this will include teaching a session in EYFS (FS2) and literacy and numeracy skills tests. The interview will include seeking your views on teaching and learning in Foundation Stage, safeguarding, working in a church school and professional development.

The interviewing panel will consist of members of the Senior Leadership Team.

**Safeguarding:**

The School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to demonstrate this commitment in every aspect of their work.
St Margaret’s C of E Primary School

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Class Teacher

SECTION A - GENERAL DUTIES AND RESPONSIBILITIES OF A QUALIFIED TEACHER

To carry out the duties of a school teacher as set out in the “School Teachers’ Pay and Conditions Document”.

Knowledge and understanding

• Have knowledge of and keep up to date with the Curriculum guidance for the Early Years Foundation Stage and the National Curriculum.

• Understand how pupils’ learning is affected by their physical, intellectual, emotional and social development and to understand the stages of child development.

• Be familiar with the school’s current systems and structures as outlined in policy documents including the Health and Safety and Child Protection Policies.

• Understand and know how national, local comparative and school data including National Curriculum test data can be used in professional and school development.

Planning, teaching and class management

• Plan and deliver, with regard for the school’s aims, own policies and schemes of work, the teaching programme for all children within the class.

• Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.

• Make effective use of assessment information on pupils’ attainment and progress and in planning future lessons.

• Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.

• Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.

• Use a variety of teaching and learning styles to engage and inspire all pupils.

• Be familiar with the SEND Code of Practice and identification, assessment and support of pupils with special educational needs.

• Evaluate your own teaching critically to improve effectiveness including referring to current educational research.

Monitoring, Assessment, Recording, Reporting and Accountability

• Assess and record each pupil’s progress systematically with reference to the school’s current practice, including the social progress of each child and use the results to inform planning.

• Mark and monitor classwork and homework, providing constructive feedback and setting targets for future progress.

• Provide reports on individual progress to the Head teacher and parents as required.

Other Professional Requirements

• Establish and maintain effective working relationships with professional colleagues and parents.

• Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.

• Take responsibility for and initiative in your own professional development.

• Contribute to the safeguarding and promotion of the welfare and care of children.
Person Specification

Post title: Class Teacher

This person specification sets out the essential criteria for this post. It also includes some other criteria that are not essential but are nevertheless desirable. Candidates applying for the post must meet the essential criteria and should try to provide some supporting evidence in their applications. It is also expected that excellent and unequivocal references could be provided to support candidate's applications. An enhanced DBS disclosure will be required.

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<th>Attributes</th>
<th>Essential Criteria</th>
<th>Desirable Criteria</th>
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| **1. Qualifications and training** | - Relevant degree/QTS  
- A commitment to continuing professional development |
| **2. Experience**           | - Successful experience of teaching in EYFS or KS1 including assessment  
- Delivery of the new national curriculum and/or the Curriculum Guidance for EYFS  
- Participating in and contributing to INSET |
| **3. Skills and Abilities**  | - Ability to work and think creatively and collaboratively  
- Excellent all round classroom practitioner  
- Confident and skilled in assessment to drive learning  
- Ability to relate positively to all colleagues, parents and children  
- Flexible and adaptable to change  
- Confident in the use of ICT to enhance and manage learning  
- Able to work independently and with initiative  
- Effective all-round communicator, spoken and written |
| **4. Knowledge**             | - Secure knowledge of the National Curriculum including the Curriculum Guidance for the Early Years Foundation Stage  
- Excellent subject knowledge in English and mathematics  
- Commitment to engage with research to improve personal practice  
- Understanding of how young children learn through play |
| **5. Personal qualities**    | - Respects and values children and committed to safeguarding them and ensuring their happiness, well-being and achievement |
|                             | - Additional recent, relevant professional development relating to EYFS |
|                             | - Experience of KS1/ KS2  
- Working with statutory assessment frameworks  
- Experience of collating and analysing data |
<p>|                             | - A willingness to become involved in and support other aspects of the life of the school |
|                             | - Knowledge of growth mind-set, Building Learning Power and other teaching and learning research |</p>
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<th>and educational values</th>
<th>Able to work effectively in a team</th>
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<td>Supportive of the Christian ethos and values of the school</td>
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<td>Reliable, efficient and of high integrity</td>
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<td>Warm, friendly nature, able to establish and maintain good personal relationships with children, staff, parents, governors</td>
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<td>A commitment to equal opportunities</td>
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<td>Commitment to providing high quality education for children</td>
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<td>Adventurous in your own practice, willing to take risks</td>
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<td>Reflective and self-improving</td>
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<td>Ambitious for self and others</td>
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<td>Sense of humour</td>
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